

# MINUTES OF THE 2020 ANNUAL GENERAL MEETING OF THE BLUE QUILL COMMUNITY LEAGUE

Held Virtually via Zoom on Thursday, October 15, 2020

## **Members in attendance:**

Travis Ball	Wanda Krieger
Leslie Hierath	Trevor Gerbrand
Ray Bessel	Richard Hughes
Tami Wong	Karen Hughes
Samantha (Sam) Tomte	Simone Desilets
Tamara Arnold	Olivia Fata
Meghan Curran	Zoey Zapisocki
Garth Williams	Jessica Kothke
Andrew Happer	Ken Morrison

**Staff in attendance:** Kathryn Fernandez

**Call to Order and approval of agenda:** Leslie Hierath (President) called the meeting to order at 7:07 pm when quorum was reached.

**Approval of 2019 AGM Minutes:** Moved by Leslie Hierath, seconded by Travis Ball: carried.

## **Year in Review**

- Several key board positions vacant
- Change/ reduction in rentals, programming, events, soccer, tennis, memberships due to pandemic
- Successfully ran a basketball program under new guidelines
- Three long term renters: Blue Quill playschool, art collective, and Southwest Seniors Association (SWESA)
- Newsletter upgraded to email format
- New website
- Community garden (temporary installments) was launched this year

Garth provided updates on facilities.

Forum was then opened to questions. All questions were related to facilities. One common question was about the faded parking lanes on the League's parking lot. Board will discuss repainting the lanes; reminder that the cost associated with same would be shared with St. Teresa School.

Details of year in review available in the PowerPoint on the League's website:

<https://www.bqcl.org/agm/>

## **Approval of 2019-20 Financial Report:**

The Financial Statements for the year ended August 31, 2020, for Blue Quill Community League were supplied by Collins Barrow Edmonton LLP. This chartered professional accountancy firm reviewed the financial position of BQCL. Garth has been using QuickBooks to organize our expenses and revenues. Financial statements were handed out to all that were present at the meeting and highlights were

presented on the PowerPoint, which is available on the League's website. Motion to approve report held via poll on zoom: Moved by Richard Hughes, seconded by Leslie Hierath: carried. Motion passed.

### **Approval of 2020-2021- Proposed Operating Budget**

Samantha (Sam) Tomte (Treasurer) informed that there is about \$111,000 in bank from grant funding and reviewed the different grants. This means that this money is already allocated for specific projects. Samantha reviewed the details of the circulated proposed budget.

Prior to voting on the proposed budget, there was a question about cleaning expense. Members were informed that the League had changed cleaning companies midway through the year. This expense has also been reclassified (now under wages) in the proposed budget to align better with the categories. In addition, members were encouraged to volunteer at the Casino on December 4<sup>th</sup> and 5<sup>th</sup>. League has conservatively estimated revenue of \$40,000 (allotted for two years 2021-2022) from the Casino.

Please refer to League's website for further details about the proposed operating budget.

The proposed operating budget was motioned by Andrew, seconded by Ray. Majority voted to approve the operating budget. Passed.

### **Special Resolution**

The Blue Quill Community league intends to progress towards permanent installations of a community garden over the next several years. The Board has agreed that the community league needs a Garden Director, so the following bylaw change is necessary to achieve this:

Be it resolved that the BQCL Bylaws be amended to include the following under Article 6:

#### 6.14 Garden Director

The Garden Director will:

- Be responsible for the development, operation and maintenance of Blue Quill community garden grounds.
- Be responsible for the planning and maintenance of centre shrubs, trees and flowers in conjunction with the Facilities Director. (i.e. soft-scape versus hardscape projects).
- Chair the Blue Quill Community Garden Committee.
- Be the liaison with Sustainable Food Edmonton, City of Edmonton Community Greening Coordinator and Local Community Gardens.
- Be responsible for the supervision of community garden contractors in conjunction with the Facilities Director.
- Prepare an annual budget and a year end report in conjunction with the Community Garden Committee.

To be approved, the Societies Act requires 75% of BQCL members in attendance to vote in favour of the changes.

Once passed by BQCL members, the approved Bylaw changes do not take effect until approved by Corporate Registry.

A memo about this special resolution had been circulated on various social media platforms: League's website, facebook, and e-newsletter at least a month prior to the AGM as per bylaw regulations.

Andrew motioned to amend the bylaw of special resolution to include Garden director under Article 6. Garth seconded. Motion passed.

### **BQCL Board Positions**

Bylaw requirements and vacancies have resulted in the following positions becoming available this year. There were three calls for each nomination prior to voting being held. Voting was conducted via poll on Zoom.

- Vice-President..... Tamara Arnold put her name forward.
  - Treasurer..... Samantha Tomte put her name forward.
  - Publicity Director..... Tamara nominated Trevor Gerbrand. Trevor accepted and put his name forward.
  - Social Director..... Olivia Fata put her name forward.
  - Sports Director..... No nominations.
  - Facilities Director..... Garth Williams put his name forward.
  - Fundraising Director..... Richard Hughes put his name forward.
  - Garden Director..... Multiple people nominated Wanda Krieger. Wanda accepted and put her name forward.
  - Membership Director..... No nominations.
  - Programs Director..... No nominations.
  - Civics Director..... No nominations.
  - Sports Director..... No nominations.
  - Members-At-Large (2 positions)..... Simone Desilets put her name forward.
  - Members-At-Large .....
- Members-at-large positions are for a year.

Congratulations to the above individuals. Votes were unanimous and they were all awarded their positions. League Members who want to fill any vacant positions may do so by attending one of the monthly board meetings and putting his/her name forward. Board meetings are held on the third Thursday of every month (except for July) at 1900h. All League members are welcome to attend.

The executive committee of the League is comprised of the President, Vice President, Treasurer and Secretary. These individuals have signing authority.

### **Volunteer of the Year Award**

The award goes to Tamara Arnold, who joined the League as the soccer coordinator, but has taken on many more roles. Thank you for all the time and effort you have put in to update the community league's website. Thank you for revamping our tennis program to make it more sustainable!

### **Motion to adjourn:**

Richard motioned to adjourn meeting at 8:57 pm. Thank you to Tamara and Trevor for moderating the meeting.